



**City of Fowler, Fowler Redevelopment Agency
STOREFRONT IMPROVEMENT PROGRAM (SIP) APPLICATION**

(Please Print Clearly)

Applications will be prioritized and funded based on the amount of funds available in the budget year ending June 30. If you need help with the application or have questions, please call the Fowler Redevelopment Agency at (559) 834-3113. **Storefront Improvement Program Guidelines are available at Fowler City Hall and should be received prior to completing and submitting an application.**

To be completed by Agency:		
SIP No.:	Date filed:	Received by:
_____	_____	_____
Coordinated SPR No.:	Coordinated SR No.:	
_____	_____	

Business Name (where work is to be done): _____
Address: _____
Assessors Parcel Number: _____
Business Owner Name: _____
Business Phone No.: _____ Home Phone No.: _____
Property Owner Name: _____
Contact Person & Title: _____
Address: _____
Business Phone No.: _____

If the applicant is not the owner of the property involved, a certification by the property owner, in the form of a "Notarized Letter of Agency" is required (see reverse side).

Provided the changes you propose meet the criteria for approval (see reverse side of form), storefront grants up to 100% of approved expenses (\$25,000 maximum rebate) are available for one-time grants for the eligible improvements indicated below. Note: This rebate program does not cover administrative fees such as for building permits, site plan reviews, or sign reviews; however, it will pay 100% of the cost for removal of non-conforming signs. **Important: The SIP does not cover any work performed prior to approval of the application by the Fowler Redevelopment Agency.** Fees must be paid by the applicant after Agency approval of the rebate application, prior to the start of work. Please indicate the improvement items below:

_____ Signage	_____ Painting	_____ Window treatments
_____ Awnings	_____ Architectural fees	_____ Landscaping
_____ Other (describe) _____		

Architectural fees may be considered an eligible project expense and will qualify for a rebate after the work is completed.

To receive the rebate you, and the owner of the property if other than the applicant, will be required to execute a Façade Easement and Maintenance Covenant to ensure that the improvements and property are maintained for a period of ten years. A copy is provided with this application.

Accompanying this application, please submit three (3) sets of plans describing specifically the method of rehabilitation, window types, colors and materials, types of signage and lettering proposed, etc. Bids received from a minimum of three (3) licensed contractors or sign companies should show labor and material costs. Please indicate the business name and address on all sheets submitted for review.

Upon City of Fowler approval of plans and demonstration that the individual(s) selected to perform the work has (1) a city business license, (2) a state approved contractor's license (when required), and (3) Workers' Compensation Insurance (when required), you will be directed to complete application(s) and submit all materials normally required for site plan review (SPR) and/or sign review (SR) as necessary.

Signature of Applicant _____ Date

Criteria for Approval

All exterior modifications including painting (color) must be in keeping with Downtown Fowler design criteria. All signs covered under this program should be either painted on the building, carved wood, individual metal letters or window signs. Plastic signs are not covered under this program.

Landscaping improvements require detailed information on the types and sizes of plant materials and the irrigation system.

To obtain funding a proposal must at a minimum meet the following:

- (1) Result in the removal of all nonconforming signs, sign brackets, mounting frames or sign structures that do not conform to the present ordinance or are in excess of the applicants needs.
- (2) Represent a standard of design that is consistent with Downtown Fowler atmosphere and utilizes quality materials.
- (3) Where painting is required, repaint buildings with colors approved by the Agency.

NOTARIZED LETTER OF AGENCY

Fowler Redevelopment Agency
128 S. 5th Street
Fowler CA, 93625
Phone: (559) 834-3113

If the applicant is not the owner of the property involved, a notarized letter of agency is required for submission with the application form. If more than one property owner is involved, then a separate letter of agency shall be submitted for each property owner. It is important that the property address or Assessor's Parcel Number accompany each property owner's authorization.

Date: _____

Randy Deaver, Community Development Director
City of Fowler/Fowler Redevelopment Agency
128 S. 5th Street
Fowler CA, 93625
Phone: (559) 834-3113

Subject: Letter of agency from _____, property owner for _____ application submitted by _____.

Dear City of Fowler:

I, _____, property owner of _____ do authorize my tenant _____ (Tenant) to submit an application for _____, of which my property is a part thereof. Tenant is authorized to complete the requested improvements. I further agree to execute the required Façade Agreement and Maintenance Covenant upon completion of the improvements and prior to any rebate to Tenant for the costs of the improvements.

Property Owner (Signature): _____

STATE OF CALIFORNIA)
COUNTY OF FRESNO)

On _____, before the undersigned, a Notary Public for the

State of California, personally appeared _____, known to me to be the person(s) whose name(s) subscribed to the within instrument, and acknowledged that _____ executed the same.

Signature: _____
Notary Public, State of California

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